



Application for Secondary School Uniform Grant
School Year 2011 - 2012

Important Notice: School uniform grants may be paid to parents/guardians whose children are eligible for free school meals AND either attend a Hampshire County Council school excluding academies* OR live in Hampshire and attend a non-academy school outside of Hampshire's administrative area. The child/ren must also be in Year 7, 9, or 10 during the academic year from September 2011 to July 2012. For further information, please read the guidance notes overleaf.
**Academies make their own arrangements for uniform grants. An academy does not need to have 'Academy' in its name so, if in doubt, please contact the school to check if it has academy status.*

Claimant's Details

If this claim is eligible for payment, the cheque will be made payable and sent to the person named below. Please ensure that your details are written clearly.

Mr Mrs Miss Ms

Surname _____

Forename _____

Phone No _____

Relationship to child _____

Address _____

Post Code _____

Do you have a bank/building society account:

Yes / No

Have you claimed for a school uniform grant before:

Yes / No

Child's Details

First name and surname	Date of Birth	Year group from Sept 2011	Name of Secondary school from Sept 2011

Declaration by Claimant: I certify that this information and evidence provided on, or with, this form is correct. I agree that the County Council may make further checks to validate this claim. Any money received will be spent on school uniform for the child or children named here.

Signed _____

Date _____

From June until September, claims can take up to six weeks to be paid, although it is hoped this will be the longest you will have to wait. We will only write to you if we are unable to pay your claim.

Cont'd...

The form must be validated by the child's school before it is sent for payment.

To have the form validated to confirm your eligibility, please take this form and your confirmation of receipt of benefits listed below, to your current, or allocated secondary school. If this claim is for a child starting Year 7 in September, then your child's current school may be able to validate this form.

FOR SCHOOL USE ONLY

I certify that Mr/Mrs/Miss/Ms _____, the applicant, is entitled to free school meals for the child/ren named overleaf, and I confirm that I have seen recent documentary evidence of this entitlement

Proof of Benefit seen by		Date	
Print Name		Job Title	
School Stamp			

Guidance Notes:

- 1) Secondary school uniform grants (and free school meals) are only available to children whose parents/guardians receive one or more of the following support payments:
 - Income Support (IS);
 - Income Based Job Seekers Allowance (IBJSA);
 - An income related Employment and Support Allowance (ESA ir);
 - Support under Part VI of the Immigration and Asylum Act 1999; or
 - Child Tax Credit, provided there is no entitlement to Working Tax Credit and annual income (as assessed by Her Majesty's Revenue and Customs), as of 6 April 2011, does not exceed £16,190 (subject to annual review).
Parents who receive Working Tax Credit in addition to Child Tax Credit do not qualify for free school meals.
 - Guarantee element of State Pension Credit.
- 2) No other category of support payment or combination of Tax Credits qualifies for secondary school uniform grant.
- 3) Children must be in Year 7, Year 9 or Year 10 from September 2011.
- 4) Only one payment can be made for the school year September 2011 to July 2012.
- 5) Applications will be accepted between 1 June 2011 and 23 July 2012.
- 6) Cheques will be crossed and made payable to the person named as claimant overleaf.
- 7) Evidence of receipt of benefit as shown in note 1 will be required before the claim can be paid. The Inland Revenue's Tax Credit Award Notice (TC602) is the required documentation for parents to claim under the Tax Credit criteria.

Please return your validated form to:
Admissions Team, Elizabeth II Court East, The Castle, Winchester, SO23 8UG

For Admissions Team Use Only

Checked by..... Date..... Cheque request number
Validated by..... Date.....