

## Greenhouse Gas Emissions Reporting: Specific Inclusions & Exclusions

We have measured our scope 1, 2 and 3 emissions for all properties and vehicles under Hampshire County Council's direct ownership and/or control. We have only reported scope 3 emissions depending on the availability of reliable data.

### Scope 1 (Direct Emissions)

#### Included:

Data	Detail	Comment
Natural Gas, Gas Oil, LPG usage	HCC Owned & leased buildings	All fuel used in all HCC buildings where we are responsible for the bills.
Travel information	Fleet vehicles & Pool cars	

#### Excluded:

Data	Detail
Refrigeration and Air-Conditioning equipment	The data we currently maintain on Refrigeration and Air-conditioning equipment is held to ensure compliance with F-Gas Regulations and is not directly translatable to the new Greenhouse Gas Emissions reporting requirements. This information may be available in the future. As this information becomes available, a decision will be taken to include this data and the base year figures will be recalculated at this time.

### Scope 2 (Energy Indirect)

#### Included:

Data	Detail	Comment
Purchased Electricity (from the grid)	HCC Owned & leased buildings	All electricity used in all HCC buildings where we are responsible for the bills.
	HCC Street lighting	

### Scope 3 (Other Indirect):

#### Included:

Data	Detail
Business travel	Essential and casual business mileage (where vehicles owned by employees are used and costs are claimed back).
Outsourced Services: travel	Data has been included from the following: <ul style="list-style-type: none"> <li>Highways Contract</li> <li>Term Maintenance Engineering Contractors</li> <li>Fleet vehicles provided by third parties</li> <li>Home to School Transport</li> <li>Public Transport</li> <li>Social Care Transport</li> <li>Household Waste Recycling Centre (Transportation)</li> <li>Waste Disposal Services Contract</li> <li>Grounds Maintenance Contract</li> </ul>

#### Excluded:

Data	Detail
Outsourced Stationary Services	These have been identified as being within scope 3. We are not proposing to collect this data due to the minor significance of the overall data (only 1.8% of the total emissions figure) compared to the task of collecting and collating the information.
Air Travel	Based on the data collected for 2009/10, air travel accounted for only 0.01% of the overall emissions figure but was extremely time consuming to collect and collate.

Rail Travel	Based on the data collected for 2009/10, rail travel accounted 0.11% of the overall emissions figure but was extremely time consuming to collect and collate.
Bus/Taxi travel	Bus and taxi journeys are paid for by staff and then claimed back via the Petty Cash system. There is no accurate record of these journeys from which to calculate distance therefore these are to be excluded from the submission.