

CONTRACT FORM

HCC Contract No. _____

Hampshire County Supplies
Bar End Road
Winchester SO23 9NR
Fax no. (01962) 877946

countysupplies 
making buying easy

PLEASE COMPLETE THIS FORM IN BOLD CAPITAL LETTERS

Supplier _____ Supplier Representative _____

Model No. _____ Contract period _____ months. Average monthly copies _____

All **black** copies charged at _____ pence per page. All **colour** copies charged at _____ pence per page

Optional accessories _____ £ _____

_____ £ _____ £ _____

_____ £ _____ £ _____

_____ £ _____ Total accessories cost £ _____

Quarterly Rental/Outright Purchase: Basic machine £ _____ **Total cost** £ _____

Machine to be replaced: Model No. _____ Serial No. _____

Customer information: Organisation _____

Title _____ Forename _____ Surname _____

Position _____ DFES No.

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Address _____

_____ Post code _____

E-mail address _____

Telephone _____ Facsimile _____

Signature _____ Date ____ / ____ / ____

Invoice address tick if same as Customer Information

Machine location tick if same as Customer Information

Contact _____

Contact _____

Position _____

Position _____

Organisation _____

Organisation _____

Address _____

Address _____

Post code _____

Post code _____

Telephone _____

Telephone _____

County Supplies Authorisation _____ Date ____ / ____ / ____



For further information or advice please contact:
Tracey Mort (01962) 826926 tracey.mort@hants.gov.uk



Data Protection: The information that you provide will be stored by County Supplies for the sole purpose of providing your supply and procurement service. This service:
1. uses the information (where required) for deliveries of goods, invoicing, product or service information and for correspondence by County Supplies or its officially appointed suppliers.
2. ensures the information will remain confidential and will not be passed to any non-contracted party for marketing purposes.
3. maintains the information throughout the currency of your registered account with County Supplies and will amend it subject to subsequent information you provide to County Supplies.

In accordance with the CBC/HS1770 Terms and Conditions of Contract

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