

**12 MONTH CONTRACT
EXTENSION FORM**

HCC Contract No. _____

Hampshire County Supplies
Bar End Road
Winchester SO23 9NR
Fax no. (01962) 877946

countysupplies
making buying easy 

PLEASE COMPLETE THIS FORM IN BOLD CAPITAL LETTERS

Supplier _____ Supplier Representative _____

Machine Model No. _____ Machine Serial No. _____

Original contract period _____ Average monthly copies _____

Current rental cost (per quarter) £ _____ Current cost per page charges: Black _____ Colour _____

New rental cost (per quarter) £ _____ **New** cost per page charges: Black _____ Colour _____

Please note:

Contracts will only be extended to a maximum of 5 years.

Customer information: Organisation _____

Title _____ Forename _____ Surname _____

Position _____ DFES No. _____

Address _____

Post code _____

E-mail address _____

Telephone _____ Facsimile _____

Signature _____ Date ____ / ____ / ____

Invoice address tick if same as Customer Information

Machine location tick if same as Customer Information

Contact _____

Position _____

Organisation _____

Address _____

Post code _____


Telephone _____

County Supplies Authorisation _____ Date ____ / ____ / ____



Hampshire
County Council

For further information or advice please contact:
Tracey Mort (01962) 826926 tracey.mort@hants.gov.uk

 **Data Protection:** The information that you provide will be stored by County Supplies for the sole purpose of providing your supply and procurement service. This service:
1. uses the information (where required) for deliveries of goods, invoicing, product or service information and for correspondence by County Supplies or its officially appointed suppliers.
2. ensures the information will remain confidential and will not be passed to any non-contracted party for marketing purposes.
3. maintains the information throughout the currency of your registered account with County Supplies and will amend it subject to subsequent information you provide to County Supplies.