

Pencil Caddy

Tidy away your pens and pencils in style!

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You will need:

Miniflute corrugated card,
catalogue no. 814727

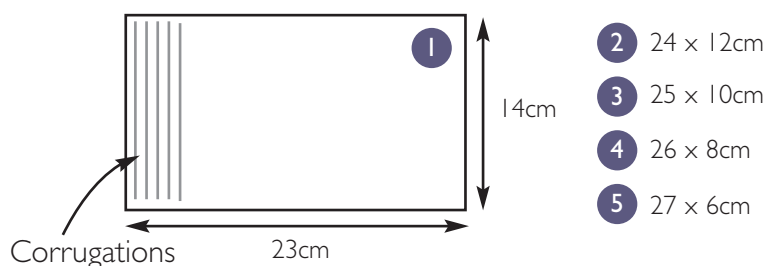
Stiff card

Glue (e.g. Power Pritt Gel,
catalogue no. 701702)

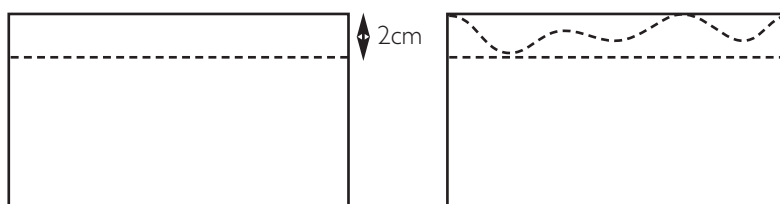
Ruler

Double-sided adhesive tape
(e.g. catalogue no. 858511)

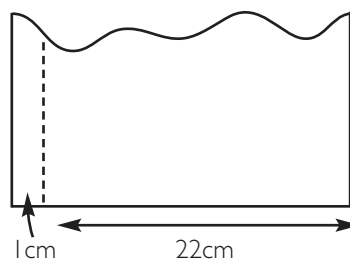
- 1 Begin by choosing your colour scheme for the pencil caddy. We chose a 'spectrum' design but you could go for stripes or a monotone colour scheme – it is up to you.
- 2 Cut out five rectangles from the Miniflute (corrugated) card according to the measurements shown below. Ensure the corrugations run parallel to the short edge as this will allow you to curve your pencil caddy easily.



- 3 Draw a line 2cm in from each rectangle's longest edge as shown. Staying above the line, cut a wavy edge to each rectangle, beginning and ending at the corner of each rectangle. **Tip:** vary the waves to add interest to the design.



- 4 Take rectangle number 1 (23 x 14cm) and measure a 1cm strip along a short edge. Apply glue to the strip along the non-corrugated side and curve the rectangle into a tube shape. Glue the strip in place along the rectangle's opposite short edge. Allow to dry.



Continues



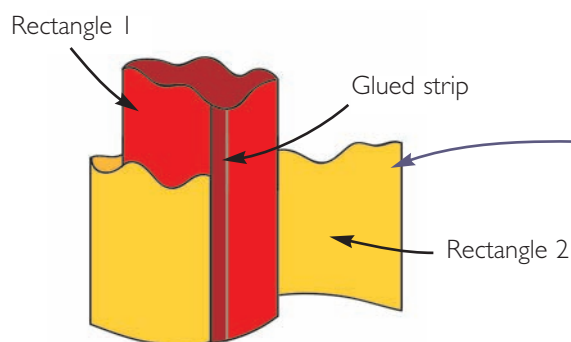
Step-by-step guide to making a groovy...

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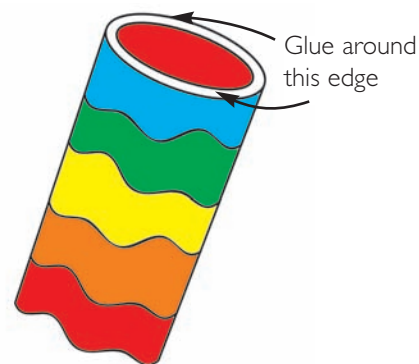
- 5 Take rectangle number 2 (24 x 12cm) and spread a little glue onto the non-corrugated side. Starting at the glued strip of your now-dried rectangle 1, wrap rectangle 2 completely around the tube, ensuring the wavy edge is at the top and the straight edge lines up with the straight edge of rectangle 1 as shown. Rectangle 2 should fit without overlapping, but you can trim any excess with scissors.



Tip:
strengthen the caddy by applying double-sided tape to the short edges of each rectangle before glueing.



- 6 Repeat step 5 for each of the remaining rectangles in numerical order. You should end up with a sturdy tube.
- 7 To make the pencil caddy's base, carefully draw around the base of the tube onto a sheet of stiff, non-corrugated card. Cut the shape out.
- 8 Turn the tube upside-down and apply glue to the bottom edge of the tube as shown in the diagram. Stick the base to the tube.
- 10 Turn the tube the right way up – your pencil caddy is now complete!



For further advice on completing this project, please contact Helen White in the Marketing and Information Team at helen.white@hants.gov.uk