

# IOM Question and Answer Session

## Hampshire IOM Service

12 July 2010

### Question

Will there be a specified drug testing system for DRR clients?

### Answer

No, the specification will relate purely to the most cost effective and suitable for the purpose.

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### Question

The presentation indicates that there may be a dedicated link police officer for each local authority area. Is it expected that they will all be physically co-located within any satellite services?

### Answer

The work they undertake is integral to the IOM Service. It is likely that there may only be a link officer within each of the core bases, when necessary. Officers will not be located within any satellite provision.

The core office bases are purely to provide a geographic base for the teams. Provision of interventions is required across Hampshire, not just in those office sites; satellite services could operate from GP Surgeries, probation offices, community halls, etc, as agreed by partners and the subsequent provider.

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### Question

It was stated that the Provider is responsible for providing IT hardware at core office sites. Would this be for their own staff or also for other co-located staff?

### Answer

This refers solely to provision for their own staff; other services have the responsibility to provide for their own staff.

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### Question

It is stated that there is going to be a specialist case management system for jointly recording certain information. What advance information can you give about specification or financial implications.

### Answer

It is a secure web based system for which no specialised equipment will be required. It has been developed as a partner initiative currently piloted by some anti-social behaviour and PPO units. It will provide a resource for the whole IOM team to share case management information concerning each individual, to task key workers and to manage information exchange.

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**Question**

What do you expect the Outreach and Engagement function to provide? Does this relate to particular interventions such as education?

**Answer**

Each of the four core attributes are not stand alone functions, they will overlap with regards interventions. Outreach and Engagement are those intensive levels of support which include one to one meetings, telephone calls, letters, personal support, etc. It is acknowledged that this intensive support would require time and sufficient staff to achieve successful outcomes

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**Question**

Does the web based system have the facility to link with NDTMS or DIR systems to avoid duplication through double keying?

**Answer**

This is a separate system for purpose of case management. It does not have the capability to transfer data to other systems.

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**Question**

Where a sub contractor will be delivering more than 25% of the contract you have indicated that they need to complete a separate PQQ. However I think you also indicated that there may be sections that you will not look at as part of the selection process; e.g. references for the sub contractor and the questions in the PQQ that relate to the supply chain.

Please can you clarify which questions a sub contractor needs to answer and submit?

**Answer**

For each subcontractor delivering more than 25% of service we would require the subcontractor to complete PQQ Part A, Part B and Part C.

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**Question**

What do mean by the quote “No one agency can do this”?

**Answer**

This is a statement of intent used in both national and local documentation to make it clear that this is joint approach throughout, not a mandatory process.

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**Question**

In Part G of the PQQ there is requirement to complete a statement regarding “Good Standing” of organisation; who is expected to complete this?

**Answer**

It is for the submitting organisation to complete and sign this for themselves.

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**Question**

What will happen if a partner agency is not called to tender – would other organisation(s) be able to submit on their own.

**Answer**

We would evaluate only the lead primary contractors PQQ and that the submission of subcontracting paperwork is in order, to satisfy that sub contractors are fit for purpose. In the event of concerns around a sub contractor, we would seek additional guarantees from the prime contractor.

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**Question**

What would happen if a sub - contracting agency reference was not acceptable?

**Answer**

References would only be required by the lead contracting organisation. Sub contractors are only required to submit Part A, B and C of the PQQ as part of the overall bid.

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**Question**

The estimated numbers coming into the IOM cohort refers to transitional work with the YOT; is this reflected in the initial number? This is potentially a very large group of young offenders.

**Answer**

The young offender cohort relates to those at high risk of re-offending and non-compliance with offender services. The estimated need Pan-Hampshire is around 40, therefore at a manageable level.

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