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## Note

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*To:* Kristina King- County Planning  
*From:* Stewart Rose- Highways Development Planning  
*Our Reference:* HCC/2013/0196  
*Copies to:*  
*Date:* 26<sup>th</sup> June 2013

*Subject:* **Resurface car park to incorporate pupil collection/drop off point at Maple Ridge School, Maple Crescent, Basingstoke, Hampshire, RG21 5SX**

Thank you for the opportunity to comment on the above application. The applicant seeks to resurface the car park in order to provide a collection and drop off zone for school buses. The applicant states that, as the school caters for children with special needs, 89% of the pupils arrive by school bus.

Once operational, this development will not generate any additional trips on the highway network. The means of access will remain the same.

### School Parking Standards

The car park area will increase slightly to allow sufficient space for car parking and bus turning. However, the total number of parking spaces available to staff has decreased from 40 to 22.

Hampshire County Council have recently (April 2013) revised its school parking standards in a new document entitled "On Site School Parking Guidelines". These parking standards require that one parking space is provided per teaching member of staff, and 0.66 parking spaces is provided per non teaching member of staff. In this instance, this results in 30 car parking spaces being required.

The applicant has not acknowledged the departure from parking standards. The applicant is required to justify the departure from standards to demonstrate to the highway authority that the provision of 30 spaces would not be viable due to considerations such as loss of playground space, topology or ecology, or would result in a disproportionate financial burden to increase the surfaced parking area. The highway authority requires robust

justification in light of the complete reworking, 'clean slate' approach to this development.

If sufficient justification cannot be provided, the highway authority will require further plans demonstrating 30 parking bays being provided.

#### Construction Traffic Management Plan

The applicant has not submitted any information regarding the construction of the car park. A detailed construction traffic management plan is required, detailing the following information on:

- The duration of the works;
- The site compound and the separation of site vehicles, contractors and plant from members of the public;
- Contractor parking and lorry turning facilities;
- Wheel washing facilities;
- The maximum number of contractors on site at one time;
- The total number of lorries expected.

The highway authority note that the applicant has stated that the works are to take place in the summer holidays.

#### Summary

The applicant has proposed to provide 22 parking bays, down from 40. In light of the proposed complete resurfacing of the school car park, the highway authority require sound justification of this departure from parking standards. If sound justification cannot be provided, the highway authority will require drawings demonstrating 30 parking spaces being provided on the site to adhere to the "On Site School Parking Guidelines (April 2013)".

The applicant has not submitted a construction traffic management plan. This information is required before the commencement of the works, and can be secured by condition once the below reason for refusal is addressed.

**Recommendation:** I have insufficient information to give a positive recommendation at this time.

I trust that the above is clear but do not hesitate to contact me if you wish to discuss this further.