

Which vehicle types will be affected?

I have a car, 4x4 or people carrier

You do not need a permit to enter HWRCs

I have a trailer under 1.8m (6ft) in length

You do not need a permit to enter HWRCs

I have a commercial - type vehicle such as a van for my domestic use (under 3.5 tonnes)

You need a permit for your vehicle before entering HWRCs

I have a trailer between 1.8m and 3.0m (6ft and 10ft) in length

You need a permit for your trailer before entering HWRCs

I have a trailer over 3.0m (10ft) in length

Trailers of this size are not permitted to enter HWRCs. Information on alternative disposal routes is available from sites or at: www.hants.gov.uk/recycling

Where a commercial-type vehicle (such as a van or pick-up) is the only towing vehicle available for a trailer (within the size restrictions detailed above) then the vehicle itself is permitted to access the site without a permit provided it does not carry any waste. It is not permitted for a householder to hold permits for a commercial-type vehicle and a trailer at the same time.

How to apply for a permit

Contact Hampshire County Council on: **0845 603 5634***, or visit: www.hants.gov.uk/recycling.

* Calls will cost up to 4p per minute for BT customers. Calls made using other service providers or mobiles may cost more. Alternatively call 01329 225398 – standard and local call rates apply to this number.

This leaflet is available in large print, Braille, or in other languages if required. Please call **0845 603 5638** for details.*

Other leaflets available from any HWRC

- Your Household Waste Recycling Centres
- Alternative disposal routes for trade waste
- Alternative disposal route for household waste
- Trailer size restrictions at HWRCs
- Acceptance of hazardous household waste at HWRCs
- Acceptance of soil, rubble and DIY waste at HWRCs
- Acceptance of plasterboard at HWRCs
- Acceptance of cement bonded asbestos at HWRCs
- Waste acceptance at HWRCs
- Sales areas at HWRCs
- Disposing of waste electrical and electronic equipment (WEEE)

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Trade Waste Controls at HWRCs

HWRC permit scheme

Householders who use a commercial-type vehicle such as a van or pick-up to dispose of their waste at Hampshire's Household Waste Recycling Centres (HWRCs) must have an HWRC household permit before entering the sites.

Vehicles which will require a permit are those which have no rear windows and/or no rear seats, and/or have an open back, or a back which is separate to the main cab area.

Towed trailers between 1.8m and 3.0m (approx 6ft and 10ft) in length also require a permit – please see the separate leaflet on trailer size restrictions for more information.

Residents using domestic cars, 4x4s, people carriers, or towing trailers less than 1.8m in length do not need to apply for a permit.

Trailers greater than 3.0m in length and vehicles greater than 3.5 tonnes in weight are not permitted access to HWRCs.



This above information can also be viewed online at: www.hants.gov.uk/recycling.



Hampshire
County Council

www.hants.gov.uk

Why introduce a permit scheme?

The HWRC household permit has been introduced to ensure that only household waste (and not trade waste) is deposited at Hampshire's HWRCs. The sites are not licensed to accept waste from a commercial source, however previous trade waste controls only had a limited impact on the amount brought into sites by traders attempting to avoid paying for the proper disposal of their waste.

Studies show that the majority of this waste enters sites in commercial-type vehicles such as vans and pick-ups, and these vehicles are therefore restricted to 12 visits a year to reduce the possibility of trade waste being deposited. The permit scheme allows householders to continue accessing the HWRC network to dispose of their waste whilst ensuring that disposal of trade waste is properly monitored.

What is trade waste?

Trade waste is defined as waste arising from any trade or business, industrial or commercial activities. Anyone who has received payment for carrying waste or produces waste from their work cannot take this waste to an HWRC.



How does the permit scheme work?

You can apply for a free permit for your commercial-type vehicle allowing up to 12 individual visits to the HWRC network in a 12 month period.

On arrival at an HWRC, you will be required to hand your permit to a member of site staff who will confirm that the vehicle details match those shown and mark the permit to indicate that one visit has been used. If you visit the HWRC network more than once in one day, each visit will be counted separately and your permit marked accordingly.

Permits are valid for any HWRC in Hampshire, including those operated by Portsmouth City Council and Southampton City Council.

Permits are valid for three years from the date of issue, so if after one year you have used fewer than 12 visits, your permit will still be valid and you will not need to reapply.

Disclaimer forms

HWRCs are strictly for household waste and recyclables only, trade waste is not permitted. An HWRC household permit allows access to HWRCs, but does not allow users to deposit trade waste. Waste deposited must be in accordance with Hampshire County Council's Waste Acceptance Policy.

Depending on the frequency of visits and/or waste type deposited, permit holders and car users may still be asked to complete a disclaimer form to confirm that the waste being deposited is from a household source and is not being carried for profit.

Automatic Number Plate Recognition (ANPR)

ANPR is a form of CCTV that monitors vehicles' number plates as they enter HWRCs. It is in operation at all HWRCs to support the permit scheme in deterring traders from wrongfully using the sites. It can also provide traffic count data to help plan staffing and future site redevelopments. Information collected by ANPR will not be used by Hampshire County Council for any purpose other than those listed above, although it may be shared with organisations such as the Environment Agency for the purpose of investigating breaches of regulations governing the carriage and disposal of waste.

Borrowed/hired vehicles

If you own the vehicle to which a permit is assigned, any member of your household or another driver you designate can use the permit to visit the site in that vehicle, but this will count as one of the 12 allocated visits.

Commercial-type vehicles which have been hired for fewer than two days will not require a permit. In this case, you should bring your hire agreement document with you to the site and show it to a member of site staff.

Non-Hampshire residents

Permits will only be issued to Hampshire residents. However, non-Hampshire residents will still be able to access a Hampshire-run site in a car, 4x4 or people carrier, or towing a trailer not larger than 1.8m (6ft) in length, for the deposit of household waste and recyclables.

How else can I dispose of my waste?

Information on alternative disposal facilities for both household and trade waste is available in leaflet form from sites or online at: www.hants.gov.uk/recycling.

Duty of care

Householders have a duty of care to ensure that any waste created either by themselves or by paid tradespersons in their home is disposed of appropriately, safely and legally, either by themselves or by a licensed carrier of waste.

If tradespersons are contracted to dispose of this waste, householders should check that they are authorised to carry that waste and hold a valid waste carrier licence. To check this, or to apply for a licence, contact the Environment Agency on: **08708 506 506** or visit: www.environment-agency.gov.uk. Tradespersons cannot dispose of this waste at an HWRC.

